

CITY OF KELOWNA

MEMORANDUM

DATE: May 16, 2005

File: 0550-05
2380-20-8131

TO: City Manager

FROM: Airport General Manager

**SUBJECT: GARDA OF CANADA AIR TERMINAL BUILDING SPACE SUB-LEASE –
KELOWNA INTERNATIONAL AIRPORT**

RECOMMENDATION

THAT Council approve sub-leasing Garda of Canada approximately 46 square metres of air terminal building space;

AND THAT Council authorize the Mayor and City Clerk to sign the air terminal building space sub-lease for Garda of Canada at the Kelowna International Airport.

BACKGROUND AND COMMENTS

Effective April 1, 2005, (for a period of five years), Garda of Canada is the contractor providing air security for CATSA (Canada Air Transport Security Authority) at Kelowna International Airport. Garda of Canada is responsible for rent payments for office space related to providing pre-board screening services at the Kelowna International Airport.

The air terminal building space sub-lease is required to provide both exclusive and common use administrative space totaling approximately 46 square metres, at an annual rent of \$15,046.63 plus GST. The term of this sub-lease, effective June 1, 2005, is four (4) years and ten (10) months. Rental for the carryover of Aeroguard Group space for the months of April and May 2005 was billed through a Letter Agreement dated April 12, 2005.



R. Sellick

DF/lab